

**OFFICE OF THE COMMISSIONER OF TAXES, ASSAM
KAR BHAWAN, DISPUR, GUWAHATI – 06**

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No. CE-30/2019-86

Dated Guwahati, the 03rd of September, 2020

ADVERTISEMENT

Applications are invited from intending eligible candidates who are citizens of India as defined in the Constitution of India having registration in Employment Exchanges in the State of Assam for filling up the following vacancies in the cadre of DRIVER post in the Office of the Commissioner of Taxes, Assam in the scale of Pay Band 14,000/- to 49,000/- plus Grade Pay of 5,200/- plus other allowances as admissible under Rules.

Name of the post : Driver

Vacancies : Total = 03 Nos.

Reservation : (1) OBC/MOBC = 01 (One)
(2) UR = 02 (Two)

Essential Qualification :

- (1) Minimum educational qualification is HSLC Examination passed or equivalent from a recognized Board / Council of Government of Assam.
- (2) Candidate must possess a valid Driving License (Cab)

Age : Must not be less than 18 years or and more than 40 years as on 01-01-2020. Upper age limit is relaxable by 3 (three) years for OBC/MOBC and 5 (five) years for SC/ST candidates as per Govt. OM No. ABP.6/2016/51 dated 02nd September, 2020. The age limit of the candidate will be calculated on the basis of the Matriculation/HSLC Admit Card/Certificate issued by a recognized Board/Council and no other document shall be accepted in lieu thereof for the purpose.

Application Fees : NIL

How to Apply : **(a) Application Form:** Candidates are required to visit the website <https://comtax.assam.gov.in> , download the Application Form and take print out of it. They need to fill up the form in BLOCK LETTERS with BALL POINT PEN and after duly signing the application form, they need to submit the same with relevant documents by post to the **Office of the Commissioner of Taxes, Assam, Kar Bhawan, Dispur, Guwahati – 781006** OR by hand in the drop box placed in the **Office of the Commissioner of Taxes, Assam, Kar Bhawan, Dispur, Guwahati – 781006**. Non receipt of application form due to postal delay shall not be entertained and all such late applications shall be rejected. The application is to be submitted in an envelope, on top of which **“Application for the post of Driver”** should be super scribed.

(b) Photograph: One copy of recent coloured photograph should be attached on the application form and another 3 (three) copies of the same photograph

should be submitted separately along with the documents. The photographs should be of white background and without any spectacles or cap.

(c) Documents: Self-attested photo copies of the following documents / testimonial are required to be submitted along with the application form:

- (i) Valid Driving License (cab) issued by the Competent Authority
- (ii) PAN Card issued by the Income Tax Authority or Aadhaar Card issued by UIDAI or Voter ID Card issued by the Electoral Registration Officer.
- (iii) HSLC Certificate, Marks Sheet and Admit Card
- (iv) Certificate of Caste from Competent Authority in respect of candidates belonging to ST(P)/ST(H)/SC/OBC/MOBC wherever applicable.
- (v) Up to date Employment Registration Certificate issued in the State of Assam.

(d) Last date for receipt of duly filled in Application Form: Up to 04:00 PM on **19th of September, 2020.**

The candidates who are already employed should submit their application through their employers and such applications should reach within due date.

Mode of Selection :

Candidates whose applications are accepted will be required to appear in a Written Test and Driving Skill Test to be held at Guwahati on the date to be notified later on.

Canvassing directly or indirectly by any means will be treated as a disqualification.



(Anurag Goel, IAS)
Commissioner of Taxes, Assam
Kar Bhawan, Dispur, Guwahati - 06